

	Meeting Minutes	Template Identifier	240-54076329	Rev	8
		Effective Date	September 2022		
		Next review date	September 2025		
		Transmission Division			

Meeting Name: Compulsory Tender clarification meeting for MWP1702TX – for a panel or a list of technically pre-qualified contractors to instal telecommunication equipment for Eskom’s TPD			
Date:	Time:	Venue:	Meeting No.:
8 December 2022	11h00	Microsoft Teams	20221208/01

Item	Subject & salient points	Decisions & Action items	Responsibility <i>[Assign responsibility for actions]</i>	Target date DD/MM/YYYY
1.	Safety and Emergency Evacuation Procedure			
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum	John conducted the welcome to the prospective tenderers. The following Eskom attendees apologized Paulinus Kortje Nonhlanhla Nsibande Letloto Tau	John John John	Done Done Done

Disclosure classification: *Controlled Disclosure*

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	2.3 Adoption of the Agenda	Fako Pitsi seconded to adopt and accept the agenda	John	Done
3.	Declaration of interest	Declarations of Interest were recorded as ‘N for No’ by the following Eskom attendees John McGann Fako Pitsi Jaco Badenhorst Johannes Sibanyoni Luckyboy Isaac Elton Mangwato	John	Done
4.	Safety and emergency evacuation procedure	Johannes conducted	Johannes	Done
5.	Flow of tender clarification Basic compliance Mandatory commercial requirements at tender stage including the annexures	3.9 and 3.10 of the Invitation To Tender (ITT) were explained. There were no significant questions.	John	Done

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	Brief discussion on awarding task awards	The attendees were reminded and advised that this enquiry was an invitation to tenderers to be selected to a panel of pre-qualified suppliers with the award of the NEC3 Framework Contract. The NEC3 FWC was explained. It is not to be confused with the award of a specific NEC3 TSC contract to conduct.	John	Done
		The attendees were drawn to 5.00 of the ITT which describes the process for specific contract awards on an as-and-when process. There were no significant questions.	John	Done
	Mandatory technical returnables for the panel at framework award	3.13 Step 4a was explained. There were no significant questions	Fako	Done
	Quantitative evaluation criteria	3.13 Step 4b was explained. There were no significant questions	Fako	Done

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	Conditions of the NEC3 TSC	The NEC3 TSC was explained. There were no significant questions	Elton	Done
	Quality requirements for the NEC3 FWC	4.00 of the ITT together with the Quality attachments were explained. There were no significant questions.	John pp Letlotlo	Done
	Health and Safety requirements for the NEC3 FWC	4.00 of the ITT together with the Health and Safety attachments were explained. There were no significant questions.	Johannes	Done
	Environmental requirements for the NEC3 FWC	4.00 of the ITT together with the Environmental attachments were explained. There were no significant questions.	Luckyboy	Done
	Thanks	Eskom thanked all those who participated and welcomed their tenders to evaluate	John	Done

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6.	Closure.	The meeting ended 13h09	John	Done

Signed as a correct record:



 Chairman

13 Dec 2022

Date

Co-signed



 Project Manager

14 December 2022

Date

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